



Base Bulletin

Vandenberg AFB, CA 93437-0759



19 January 2005

No. 3

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items via e-mail to publishing.vafb@vandenberg.af.mil or to Vandenberg Publishing on the Global e-mail or via fax to DSN 276-6614 or 805-606-6614 to arrive at 30SCS/SCBP by noon on Monday (by noon the preceding Friday if a holiday occurs on Monday or Tuesday), to meet the Wednesday publishing date. Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. Note: If an article requires a 30SW Form 400, this form must be submitted with the article, or it will not be published.

SECTION I — ADMINISTRATIVE DUTIES

Duty Chaplain: Duty phone, 6-5773. After hours, 606-9961.

Safety Hazard: Dial 5-SAFE (If off base, dial 605-SAFE).

SECTION II — OFFICIAL

1. Team Vandenberg:

a. Retirement Ceremony: Colonel Mark Jelonek, 614th Space Operations Group Commander, cordially invites you to attend a Retirement Ceremony honoring Senior Master Sergeant Glen Eckart on Thursday, 27 Jan 05, at 1400 at the Pacific Coast Club Ballroom. Reception immediately following. For more information, please contact MSgt James Webb, 5-5089, or SMSgt William Haskell, 5-2774. (614SOPS/DOS)

b. Retirement Luncheon: Colonel Mark P. Jelonek, Commander, 614th Space Operations Group, cordially invites you to a retirement luncheon honoring Chief Master Sergeant Judy G. Granczewski, 614th Space Operations Group Superintendent, on Tuesday, 1 Feb 05, 1100 at the Pacific Coast Club Ballroom, Bldg 11070, Nebraska Ave, Vandenberg Air Force Base, CA. Attire: Military Uniform or Civilian: Business Casual. Luncheon Choices: Ala Carte or Buffet. For presentations or details contact TSgt Karen Feckovic at 6-7080 or by e-mail: karen.feckovic@vandenberg.af.mil. (14AF/A331)

c. Joint Pacific Area Scheduling Office (JPASO) Scheduling Conference: The next quarterly JPASO Scheduling Conference will be held Thursday, 03 Feb 05 at 1000 in the WROCC auditorium (Bldg 7025). There are several range scheduling briefings planned with presentations by JPASO Pacific area range representatives including PMRF Barking Sands, HI, Naval Air Point Mugu, CA, 22 Space Operations Squadron, Peterson AFB, CO, Reagan Test Site U.S. Army Kwajalein Atoll and others discussing range instrumentation, maintenance, operations schedules and related topics. Contact Rich Nocis at 6-8985 for more information. (2ROPS/DOUS)

d. Air Force Ball in Colorado Springs: Air Force Ball 2005 "An Evening of Stars and Stripes" will be Friday, 11 Feb 05, at the Broadmoor Hotel in Colorado Springs, CO. Social hour begins at 1800; tickets on sale through 28 Jan 05. Contact Capt Royce Moore for tickets and more information at 6-9252 or royce.moore@vandenberg.af.mil. (30SW/PA, 6-3595)

e. 2005 Internal ECAMP Audit Rescheduled: The Environmental Compliance Assessment and Management Program (ECAMP) audit will be conducted 14—18 Mar 05. This audit will cover the environmental protocols as found in AFI 32-7045. ECAMP team members will be visiting wing, tenant, and contractor organizations during the audit. The Team Guides will be posted on the 30CES/CEV web page https://intranet.vandenberg.af.mil/30_MSG/30-ces/Environmental/index.html. Please contact John Woods at 5-0633 for additional information. (30CES/CEVV)

f. EMS Training: The Environmental Management System (EMS) Awareness Level Training requirement must be completed by 31 Mar 05 (HQ AFSPC/MS Memo, 07 Jun 04). All Vandenberg AFB personnel, must take and complete this EMS on-line course at AFCEE Web University link: <https://webu.brooks.af.mil/webu/secure/onlinecourse.asp>. Also, the EMS Training web page link is posted on the 30CES/Environmental Management Flight: https://intranet.vandenberg.af.mil/30_MSG/30-ces/Environmental/pages/ems.html. For more information, call Dan Narciso at 5-7573. (30CES/CEVV).

TEAM VANDENBERG

g. Free Tax Assistance is Available: Your VAFB tax team is here to help you. Volunteers are trained and available to give complete tax service to include filing your Federal and state income tax forms electronically giving you the fastest possible refund free of charge. W-2's are available at myPay.dfas.af.mil on 14 Jan 05. Contact your unit tax advisor or call the tax office at 6-3650 for an appointment. (30SW/JA)

h. Military Equal Opportunity (MEO): Under the Equal Opportunity and Treatment (EOT) program an appeal process is available to both the complainant and the accused. Appeals must be in writing and submitted through the MEO office. Only military members can file appeals. Note: Civilian employees are referred to the Chief, Equal Employment Opportunity (EEO) counselor 6-8780, regardless of the status of the alleged offender for complaint processing. For additional information relating to the EOT appeals process please call the 30th Space Wing MEO Office at 6-0370. (30SW/ME)

i. Airmen Against Drunk Driving (AADD): Think Safety Before You Start!! Here are your choices for a safe ride home: Call AADD at 605-AADD/606-AADD for an anonymous free ride home, or get a complimentary ride from your First Sergeant when you have to be picked up. Tough decision? (30CES/CEOM, 6-7760)

2. 30th Space Communications Squadron: (30SCS)

a. Cisco Systems Government Network Express: Wednesday, 26 Jan 05, 0900—1500 Cisco Systems will be at the VAFB Parade Grounds. The Government Network Express will demonstrate Cisco's Advanced Technologies in areas such as: Security, IP Communications (VoIP), Mobility, Video Conferencing, Storage Area Networking (SAN), and Wireless Technology. (30SCS/SCBS, 6-9500)

b. Records Management (RM) Appointments: Effective immediately, please make sure all RM appointments are accomplished IAW AFI 33-322_30SWSUP1 utilizing 30SWIMT2, **Records Management (RM) Appointment.** (30SCS/SCBR, 6-4212)

c. Attention Functional Area Records Managers (FARMs): Please familiarize yourself with AFI 33-322_30SWSUP1, **Records Management Program** for upcoming Base Records Management (RM) Staff Assistance Visits (SAV) starting in February 2005. Base RM will be assessing designated offices to ensure FARMs have a workable FARM program for their RM specialists and will be disseminating SAV schedules to those areas. Remember, your first line of defense for all unit RM issues is your F-A-R-M! (30SCS/SCBR, 6-4212/6-0682)

d. Recycle Rubber Bands and OP Form 65s: To base mail recipients: Please send excess OP Form 65s (holey Joes) and rubber bands to the Base Information transfer Center (BITC) mail center with outgoing mail. BITC recycles the holey Joes and rubber bands back to offices as needed. This will keep the mail circulating. Offices can also purchase additional OP Form 65, 65-B, 65-A from the base supply store if needed. Thank you! Contact is Janet Leininger. (30SCS/SCBAP/BITC, 6-7028)

3. Traffic Management Office (TMO): (30LRS)

a. Attention TMO Customers: If you have recently arrived PCS and have household goods in storage awaiting quarters, schedule delivery of your personal property as soon as you have a firm address and move in date. Local agents may not be able to provide prompt delivery services if they are not provided sufficient lead-time. Please contact MSgt Scott at 6-0904. (30LRS/LGRT)

b. Separating, Retiring or PCSing? PLAN AHEAD! Within 30 days of receipt of orders, stop by TMO, Bldg 11777, Rm C-103 to schedule an appointment for your household goods pick-up dates. Remember, the earlier you meet with us, the greater your chances of moving on the date you initially select. As always, we will work with you to the greatest extent possible. (30LRS/LGRT, 6-0904)

4. Military Personnel Flight: (30MSS/DPMP)

Military Personnel Flight (MPF) Customer Walk-in Hours: The MPF Customer Service (ID Cards & Records), located in Bldg 11777/C-114, walk-in hours are: Monday, Tuesday & Thursday from 0800—1500, Wednesday from 1000—1600, and Friday from 0800—1600. All other MPF Office walk-in hours are from 0900—1500. Appointments may be made outside the times listed, by contacting the appropriate office. The MPF has mandatory Warfit Monday, Tuesday & Thursday afternoons and will stop taking new customers at 1500. For further information call SMSgt Walker at 6-7719.

5. Civilian Personnel Flight: (30MSS/DPCE)

a. Voluntary Leave Transfer Program: Vandenberg AFB currently has seven employees in need of donated leave. Alana Davenport - 30CES/CEOE, Bruce Dufresne - 2ROPS/DOUS, Christine Holly-Vickers - 30SW/JA, Fidel G. Terrones - 30CES/CEOIE, James H. Field - 30LRS/LGRVM, and Rickey Alexander - 30CES/CEOF4. We also have a list of over 55 other Air Force employees who are in need of your assistance.

Civilian employees who would like to donate a portion of their annual leave must complete an OPM 630-A. Go by Bldg 11777, Rm B-208 to pick-up and/or turn in your form or access this form at: <http://www.opm.gov/FORMS/PDF/FILL/opm630A.pdf>.

b. Weingarten Right: Federal civilian employees who are members of a bargaining unit have the qualified right to union representation during investigatory interviews/meetings. This Weingarten right is mandatory when the following four (4) conditions are met: (1. The meeting between the employee and management official(s) must be an examination; (2. The examination must be in connection with an investigation; (3. The employee must reasonably believe that disciplinary action may result from the meeting; and (4. The employee must request representation.

6. 30th Medical Group: (30MDSS/SGSAP, 6-5688)

a. Clinic Closure: The Vandenberg Clinic will be closed 27 Jan 05 for Mandatory Medical Readiness Training. For urgent needs please call 606-CARE or 888-252-3299. Please plan ahead for appointments and pharmacy refills. For more information, contact Capt Clemens at 6-5327. (30MDOS/SGSAP)

b. Health Advisory: Santa Barbara County Environmental Health Services has issued a Storm Water Runoff Advisory. Studies indicate that contact with storm water may increase the risk for certain types of illnesses such as rashes, fever, chills, ear infections, vomiting, and diarrhea. It is recommended that people do not swim, play or surf in the ocean and creeks for at least three days following a storm water runoff event and shellfish harvesters should wait at least ten days after the event before collecting due to contamination. Contact is Public Health at 6-0648. (30MDSS/SGSAP)

7. 30th Security Forces Squadron: (30SFS/SFOS, 5-0792)

a. Base Obstacle Course Access: The Base Obstacle Course is **off limits** to all personnel who have not received the required obstacle course training from the 30th Security Forces. All personnel wishing to use the obstacle course must contact SSgt Chris Correia at 5-2087. (30SFS/SFTT)

b. Off Limits Area: The 30th Security Forces Squadron Combat Arms Range Complex located off San Antonio Road West, is **off limits** to all unauthorized personnel. Danger signs are posted around the hazardous area of the range complex and entering into this area is not only illegal, but is also dangerous. For authorized entry, please, contact the Combat Arms Section at 5-5025. (30SFS/SFTC)

8. 30th Civil Engineering Squadron: (30CES)

a. Attention All Facility Managers: Please ensure that Civil Engineering (CE) Customer Service has the correct Primary and/or Alternate Facility Manager assigned to your building. Call CE Customer Service at 6-0010 to verify the correct information is in our system. If you need to assign a Facility Manager, do so by using the form located in the 30th Space Wing Pamphlet 32-3 attachment 1. The form must be signed by Unit Commander or equivalent and forwarded to CE Customer Service. Facility Manager training is on the third Wednesday of the month at 1000 in Bldg 11439, Rm 109, CES Conf. Rm. (30CES/CEOFP, 6-0010)

b. Attention Military Family Housing Resident—Electronic Waste Disposal: Did you know your unwanted TVs, computers monitors, microwave ovens, and stereos are considered electronic waste and cannot be disposed of in your trash or the landfill. If you live in MFH and are looking to dispose of these electronic waste items, bring them to the Collection Accumulation Point, Bldg 6830, for recycling. Office hours are Mon-Fri, 0800—1600. Contact is Mr. Hehe, 6-2808. (30CES/CEOEC)

OFFICIAL

FRANK GALLEGOS
Colonel, USAF
Commander

Karen L. Dean
Chief, Publishing Management

SECTION III — UNOFFICIAL**General Information:**

a. Base Theater Marquee: The following movies will be shown at the Base Theater, Bldg 13750. Call 6-5565 for movie information. (AAFES)

Day	Date	Movie	Rating	Opens	Starts
Thursday	20 Jan 05	"Ocean's 12"	PG-13	1830	1900
Friday	21 Jan 05	"Closer"	R	1830	1900
Saturday	22 Jan 05	"Flight of the Phoenix"	PG-13	1830	1900

b. Food Service Events: For more details contact SSgt Bethany Lopez at 6-5496. (30SVS/SVMF)

Day	Date	Event	Start Time	Location(s)
Wednesday	19 Jan 05	Dining Facility Advisory Board Mtg	1000	Breakers
Thursday	20 Jan 05	1st Quarter Birthday Meal	1730	Breakers
Monday	24 Jan 05	National Pie Day	1100 & 1630	Breakers/Beachcomber
Thursday	3 Feb 05	National Carrot Cake Day	1100 & 1630	Breakers/Beachcomber

c. The Vandenberg African-American Association General Membership Meeting: Thursday, 20 Jan 05 at 1130 at the Base Library in Conference Room A to discuss VAFB's Black History Month celebrations. All active duty members, spouses, civilians, and retirees are welcome. For more information, contact MSgt D. King, 532TRS/DO at 6-5551 or SrA Nurse, 30CPTS/FMFC at 6-4606. (2SLS/MAFD)

d. Big Brothers Big Sisters: Big Brothers Big Sisters matches kids with adult volunteers who share friendship, fun, and a positive role model. Come learn how to become a Big Brother or Big Sister, broaden a child's horizon, and bring a little magic into both of your lives. Our New Volunteer Orientation and Training will be held on Wednesday, 2 Feb 05, 1130—1300 at the Family Support Center, 723 Nebraska Ave, Bldg. 10525. RSVP! If you're interested but can't make the meeting, please call Charlie Guzman at 735-4376 ext. 26 to learn more about becoming a Big Brother or Big Sister.

e. Lompoc Concert Association: The Lompoc Concert Association continues its 57th season on Wednesday, 3 Feb 05 at 1930 at Trinity Church 500 E. North Avenue in Lompoc. The Westwind Brass playing trumpets, trombone, French horn, and tuba will be the guest artists. The Los Angeles Times and others have acclaimed Westwind Brass for virtuosity, musical integrity, and diverse programming. The quintet has captured prizes at two international brass competitions and has toured internationally in Japan, Mexico, and across the United States. Season subscriptions for the remaining concerts will be available also single tickets may be purchased for this concert at the door at \$15.00 adults and \$7.00 students. For more information, contact Subscription Chairman, Vivian Dew at 733-4006 or co-chairman Jean Jacoby at 736-8713. Santa Ynez Valley representative is Anabelle Dalberg at 688-4687.

f. Girl Scout Cookies: The Vandenberg AFB Girl Scouts of Tres Condados will be taking cookie orders starting Saturday, 22 Jan 05 until Sunday, 6 Feb 05. The cookies will be delivered in March. To purchase cookies from a VAFB Girl Scout please call Debbie at 734-6984. Cookies are \$4.00 per box; booth sales at the Commissary, BX and Post Office areas will be held in March on the weekends.

Chapel: (30SW/HC, 6-5773)

a. Worship Schedule:

Catholic Mass:			Protestant Services:				
Confessions	Saturday	1700	Chapel 2	Praise & Worship	Sunday	0830	Chapel 2
Mass	Saturday	1615—1645	Chapel 2	Gospel	Sunday	1130	Chapel 2
Daily Mass	Sunday	1000	Chapel 1	Traditional	Sunday	1130	Chapel 1
	Mon-Fri	1130	Chapel 2				

b. Vandenberg Jewish Community Classes: The Vandenberg Jewish Community is offering the following classes: Children's Hebrew and Bar Mitzvah classes, adult Hebrew and religion classes. Classes are held every Tuesday night at 1800 at the Vandenberg Religious Education Center. Please call Randee Van Ness at 734-3311, for more information or to enroll.

Global Hearts Group: (30SVS/SVMX, 30MSS/DPF, 30SW/HC)

a. Global Hearts Group: The Global Hearts Group is collaboration between the Family Support Center, Chapel and Services Squadron. It is available to all active duty military families in which the member is deployed, deploying, on a remote, or on a 30+ day TDY. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

b. Operation Sweet Dreams: This is an ongoing service for our deployed/deploying members. Just contact the Family Support Center to get a picture of your family on a pillowcase. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

c. Deployed Spouses Night: Deployed Spouses Night is at Breakers Dining Facility every Thursday at 1800. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

d. Lawn Care Service: A volunteer is needed to be the POC for the Lawn Care Service that is provided for the families of Deployed Airmen. The POC would be in charge of designating new families to an established Team and setting up the schedules for the squadron volunteers. Please contact TSgt Sheila White at the Family Support Center, 6-0039, for more information. (30SVS/SVMX)

Family Support Center: (30MSS/DPF, 6-0039) To pre-register for all classes, workshops, and seminars, call the designated point of contact, or visit www.php-ids.com.

a. Office Closure: The Family Support Center will be closed 1130—1330 on Friday, 21 Jan 05 for an official event. Personnel requiring **emergency** Air Force Aid will be assisted; call the Command Post at 6-9961.

b. Office Hours: Family Support Center's customer service hours are 0800-1600 except Mondays when the center is closed for staff training 0730-0930. Personnel requiring *emergency* Air Force Aid will be assisted; call 6-0039.

c. BabyMeet: If you are pregnant or the parent of a baby between the age of newborn to 2 years, this is an opportunity to get together with other families for discussions and socialization. This group meets every Wednesday, 0900-1000 at the Base Library. For more details call Katie at 734-6758 or Anna at 734-6606.

d. Playtime for Tots: They meet Friday mornings 1000-1100 at the Religious Education Center. This playgroup is for parents and their children ages 2 to 5. For more information call Jill at 757-9044.

e. Readiness Briefings: Readiness Briefings will be conducted every Thursday 0900-1000 at the Family Support Center. Please contact TSgt White at 6-0039 for more information.

f. Marketing Yourself for a Second Career: Wednesday, 26 Jan 05, 0900—1130 at the 381st auditorium (Bldg 8290) there will be a FREE two and a half hour professional lecture for individuals who plan to separate or retire from the service in the next one to five years. Spouses are cordially invited. Contact Mr. Larry Davis at 6-0039 for additional information.

Health and Wellness Center: (30MDG/HAWC, 6-2221)

a. Breastfeeding/Child Care and Prenatal/Postpartum Exercise Education: The HAWC offers several in-depth books and videos that cover everything from your baby's health to your health, including exercising during your pregnancy. Come in during our duty hours to view the videos or pick-up informative books.

b. Risk Reduction Series for Cholesterol, Diabetes and Blood Pressure Education: Weekly classes, Thursdays 1300—1500, instructed by a Registered Dietitian and Diet Technician. Topics covered include: Diabetes Life Style and Meal Planning, Cholesterol Risk and Heart Healthy Eating, High Blood Pressure Education and the DASH Diet. 1st Thursday of the month is Diabetes, 2nd Thursday, Cholesterol, and the 3rd Thursday is the High Blood Pressure Ed. The follow up classes are also on Thursdays from 1200—1300.

Life Skills Support Center (30MDG/SGOH/6-5338)

Anger Management Classes: Anger Management Classes will be available from 1400—1600 on the following Mondays: 24 Jan 05 and 31 Jan 05. The classes will be held at the Health And Wellness Center (HAWC). We will cover the early signs of anger, how your anger style was learned, self angering thoughts and cover strategies to reduce and control anger. To register please call Margarita Olimpio at 6-5338. (30MDG/SGOH)

30th Services Squadron: (30SVS/SVK, 6-0276)

Services Weekly Bulletin: Please take a look at Services Weekly Bulletin found on our own 30th Services Squadron web site at the following link: http://www.30svs.com/NewFiles/documents/Bulletin_18Jan.pdf. (30SVS/SVK)

Education Center: (30MSS/DPHE, 5-5904)

a. Community College of the Air Force (CCAF) Deadline for Spring Graduation: You must have all of your documentation, including transcripts, to CCAF at Maxwell by 23 Feb 05 to be included in the Spring CCAF Graduation. You must also contact Base Education to request submission for degree candidacy by 23 Feb 05. You may not be submitted as a degree candidate until all documentation is at CCAF. Contact Kathy Moran at 5-5905 for more information. (30MSS/DPHE)

b. New Allan Hancock College Classes: Space 104 - Quality Management Control & Safety will be offered at the Allan Hancock College Lompoc campus beginning 24 Jan 05. **Space 128** - Materials & Processes will be offered at the Allan Hancock College main campus in Santa Maria beginning 27 Jan 05. These classes are

part of Allan Hancock's new program "Electronics Technology - Space Operations." This A.S. degree is part of the new, nationwide National Science Foundation Space TEC grant initiative. For more information, please see www.spacetec.org/. Walk through registration is 18-19 Jan 05. Late registration takes place 24-27 Jan 05 and 31 Jan 05—3 Feb 05. Also, the following classes will be offered online this spring: Digital Devices and Circuits, PC Care and Upgrade, and Fundamentals of AC and DC Circuit Analysis.

c. Embry Riddle Aeronautical University: ERAU offers associate and bachelor degree programs in Professional Aeronautics (ASPA/BSPA) and Technical Management (ASTM/BSTM). We also offer three graduate programs: Master of Science in Management (MSM), Masters of Business Administration in Aviation (MBA/A) and Master of Aeronautical Science (MAS). The MAS has eight specializations including Safety and Space. The graduate classes are offered at our off base location at 3875F Constellation Road, Lompoc. For current information regarding registration, admissions and our programs call the office at 805-734-4076 or 606-6557. Registration for resident classes begins 28 Feb 05 and lasts until classes begin 14 Mar 05. Additionally we have an extensive online catalog and over 150 locations worldwide. The next online term begins 15 Feb 05 for undergraduates and 7 Mar 05 for graduates with registration due two weeks prior to course beginning. Our application is now available online at <https://app.applyyourself.com/?id=erau-ec> making applying to Embry-Riddle a snap! Stop by and see us in the Education Complex, 144 Wyoming Ave. Room A-1. Office hours are Monday—Thursday, 0830—1730 and Fridays, 0800—1200. Our e-mail is Vandenberg.Center@erau.edu. (ERAU)

Computer Training: (InDyne, 6-3771)

a. Personal Computer Systems Training: Learn Introduction to Computers -- A basic class for beginners; Word 2003; Word Advanced; Excel 2003; Excel Advanced; PowerPoint 2003; Access 2003; Project 2000; Publisher 2003; Outlook 2003; and LAN Access Training (a class specifically for those in process of getting an e-mail account). Call 6-3771 for more details, or e-mail: james.wooding@vandenberg.af.mil. **Note:** Walk-ins are always welcomed! **NOTE: To register for Workgroup Manager classes, contact TSgt Debra Wheeler** debra.wheeler@vandenberg.af.mil.

b. Computer Tip: Overstriking the Backslash in Word: You all know how to make Word superimpose two characters, so they appear on top of each other, right? It's an old trick. Say you want to superimpose an = equal sign on top of a capital D. First, put your cursor where you want the superimposed character to appear. Next, click Insert | Field. In the Field Names box, click Eq. Then, in the box type: EQ \o(D,=) Click OK. Word will create a {EQ \o(D,=)} field that overstrikes D and =.

c. Scheduled Classes: Note: Walk-ins are always welcomed!

Class	Date(s)	Time	Bldg
Information Technology EC Training	19 Jan 05	0900—1100	Bldg 9340
Access Lab	19 Jan 05	0800—1100	Bldg 9360
Acrobat Reader	19 Jan 05	1130—1230	Bldg 9360
PWRR V.2	21 Jan 05	1300—1600	Bldg 9360
LAN Access Training	21 Jan 05	0800—1100	Bldg 9360
Windows - Tips and Tricks	21 Jan 05	1130—1230	Bldg 9360
Word - Columns	24 Jan 05	1130—1230	Bldg 9360
Workgroup Managers Course	24-28 Jan 05	0800—1600	Bldg 6510
Word 2003 Basic	24-27 Jan 05	0800—1100	Bldg 9360
PowerPoint 2003	24-28 Jan 05	1300—1600	Bldg 9360
Certification & Accreditation	26 Jan 05	0800—1130	Bldg 6525
Outlook 2003 - New Features	26 Jan 05	1130—1230	Bldg 9360
LAN Access Training	28 Jan 05	0800—1100	Bldg 9360
Word - Styles & Table of Contents	28 Jan 05	1130—1230	Bldg 9360
Office - Object Linking & Embedding	31 Jan 05	1130—1230	Bldg 9360
Photoshop Elements	31-4 Feb 05	1300—1600	Bldg 9360
Word 2003 Advanced	31 Jan 05	0800—1100	Bldg 9360
LAN Access Training	1 Feb 05	0800—1100	Bldg 9360
Outlook - Rules & Organizing Email	2 Feb 05	1130—1230	Bldg 9360
Pocket PC	2 Feb 05	0800—1100	Bldg 9360

Items for Sale:

For Sale: 2003 Honda Accord EX, silver, black leather, 4-Dr, 4-cyl, 38K miles, A/C, CD, sunroof, heated seats, power, xltnt cond. Asking \$17,500/obo. Call Justin/Kim 934-2367.

For Sale: 2000 GMC Sonoma w/extended cab, 3dr. tan, 85K, good shape, power windows, tilt, cruise, air, CD/cassette, and keyless entry. Asking \$7,500. Call 734-0609.

For Sale: 2001 Kia Sportage EX SUV. A/C, PS, PB, PW, PDL, CC, tilt wheel, AM/FM/CD, dual front air bags, roof rack, privacy glass, Reese hitch, and alloy wheels. Auto, 4WD, 70K mi.; \$7,500. Call 734-2243.

For Sale: 1999 Mercury Cougar V6 2.5L, 66,230 mi., power everything, 6-CD changer, custom gauges. Runs great; fun car to drive. KBB \$6,100, will sell for \$5,500. Price negotiable. Call Ryan, 588-7690 FMI.

For Sale: 1998 Ford Expedition XLT, 5.4L V-8, silver, auto, power, A/C, CD, third seat, tow pkg, 56K miles, new tires/brakes, good cond. Asking \$11,000/obo. Call Justin/Kim 934-2367.

For Sale: 1997 Ford Escort, 4dr, silver, new brakes & tires, keyless entry, AM/FM/tape, 110K, well maintained, asking \$1,850. Call 734-0609.

For Sale: 1990 Honda CRX Si custom, 135K miles, black w/black interior, too many custom parts to mention. Looks and runs great, \$5,500/obo. Must see at the base car lot. Call 733-2204.

For Sale: 1969 VW Beetle. Fairly new 1600 cc engine runs great. Body is very straight, but needs some restoration. Very dependable car, asking \$800. Call 734-3529 evenings/weekends.

For Sale: 2000 Yamaha Warrior 350 electric start Quad, Mud Shark tires, custom grill, safety equipment included (helmet, boots, gloves, goggles), \$2,000/obo. Call 734-0732.

For Sale: Waterbed with very nice solid oak frame, asking \$150. Call 736-8925.

For Sale: Solid oak space-saver bed (twin size bed); matching nightstand, dresser and desk available. For more information, call Troy at 736-3580.

For Sale: Bedroom set—includes headboard and frame for double or queen, double mattress & springs, dresser & mirror. Good condition, dark wood finish, \$250. Call 734-2070.

For Sale: Over-stuffed, custom-made, beige love seat. Great condition, \$200. Please call 734-2070.

For Sale: Frigidaire Ultra Quiet III portable dishwasher that will convert into a built in, depending on your need. Used only 6 months then PCS'd. Bought for \$450, will sell for \$200. Call 734-1417.

For Sale: Maytag Admiral gas dryer, 4-yrs-old, white, xln't condition, \$75. Call 737-5677 after 1700.

For Sale: Audiovox CDM-8500VM cell phone w/leather carrying case. Cell phone works like any typical cell phone. Service is a pre-paid Virgin Mobile service for use anywhere in the U.S, \$45. Call 714-5450.

For Sale: Barbie Jeep, \$150; (2) girls' bikes (one with training wheels), \$10 each; Graco stroller w/infant seat and base, \$35; 2 forward facing car seats, \$10 each. Call 734-0379.

For Sale: Male purebred Beagle, 16-weeks-old, house-trained, accessories included (kennel, toys, etc.), 1st & 2nd shots complete, \$200/obo; Graco "Travel Pack and Play" bassinet, like new, \$25. FMI call 734-9801.

For Sale: Golden Retriever puppies, AKC, 2 males, 10-weeks-old, first shots & vet checked, great disposition, \$450 each, please call 734-0115 or 757-1475.

For Sale: 8-person octagon hot tub w/rebuilt pump, needs new cover, \$1500/obo. Engine stand and cherry picker, \$200/obo. Call 734-0103, ask for Tad.

Free: 2-year-old yellow Lab. Great with kids and other animals. Climbs 6-foot privacy fence. Loves to play fetch and swim. Contact Brian at 734-0269.

Free: Black glass door TV stand. Call 734-9801.

Lost: Silver fiberglass top for Ford F-150 truck. Top blew off during rainstorm and high winds on Friday, 6 Jan 05, on 13th Street hill. Please contact Mary Avants at 588-2190.